

## **FAQ | Architectural Review Board – Updated 08/2011**

### **Why do we have an ARB?**

Southern Village is a covenant restricted planned community. Legally, there are certain restrictions on what can be done to the outside of a home or on the property. The ARB process & guidelines are designed to manage growth and protect all property values within our community.

### **What projects require ARB approval?**

The following types of projects need approval by the ARB, and specific guidelines for each of them are presented in ARB Guidelines:

- Additions or alterations to structures, if visible from the exterior of the structure.
- Installations of Decks, Fences, Patios, Porch screening or Walls.
- Repainting a structure in a different color, if it is not on the palette.
- Installation of roof mounted devices.
- Landscaping that involves
  - changes in lot elevations,
  - plants that may block a street view, making safety a concern, or
  - addition of shrubs or trees that constitute a natural fence.
- Addition of sheds or other accessory buildings.

If your project is not on the above list, it does not require ARB approval.

### **How do I submit a request for ARB approval of my project?**

You describe your project on the ARB submission form, available for download on [www.southernvillage.org](http://www.southernvillage.org), using the architectural review guidelines given for your specific type of project, and adding the specified attachments.

### **Where do I send an ARB submission?**

Please submit all ARB paperwork to our Community Manager, Berkeley Property Management, 710 Market Street, Suite #21, Chapel Hill, NC 27516.

### **When does the ARB meet?**

Monthly.

### **When is the deadline for ARB submissions?**

Any complete application received by the Community Manager prior to a scheduled ARB meeting will be considered in that meeting.

### **When will I know if my project is approved?**

The Community Manager will communicate the outcome of all applications to applicants within five business days after the meeting.