

**Southern Village Homeowners Association  
Board of Directors (SVHOA BOD) Meeting Minutes**

101 Market Street, 1st Floor Conference Room  
Wednesday, June 7, 2017  
5:30pm to 7:00pm

Attendees

- SVHOA Board of Directors
  - Arun Kilara                      President
  - Susana Dancy                  Vice President
  - Jerry VanSant                  Treasurer
  - John Christian                Member-at-Large (absent)
  - Steve White                    Secretary
  
- Berkeley Property Management
  - Michelle Johnson

Meeting

President Arun Kilara opened the SVHOA BOD Meeting with a quorum at approximately 5:40pm.

Reports

- 1) The minutes for the SVHOA BOD Meeting held on Wednesday, April 26, 2017 were submitted to the Board and approved.
  
- 2) Jerry VanSant reviewed the current status of the SVHOA finances. Similar to the last meeting there were no unusual or inconsistent items for this point in the year reported.
  - There are approximately 9 homeowners who are late in paying their SVHOA dues. This number is lower than typical numbers at this point in time. These accounts have now moved into the next action level.
  
  - For information, it was noted during the discussion that the SVHOA fiscal calendar follows the standard calendar year.
  
- 3) There was no report from the ARB.
  
- 4) There was no report from the Townhomes, Condos & Courtyard Homes.
  
- 5) There was no report from John Christian on the Street Trees, Landscaping (Common Areas), Ponds and Alleyways due to his scheduled absence.

6) Susana Dancy discussed a current initiative associated with a new website option. Funding (50/Month) was approved by the Board to continue the “hands on” evaluation of the new web site.

7) Steve White reviewed the new data collection system to track Southern Village complaints. These complaints are typically associated with covenant violations, which are filed with Berkeley. The data requirements will be finalized over the next several weeks.

The Board’s goal is to have a system in place that can be used by the SVHOA manager and the Board to document complaint information (type, location, frequency, etc.) and track their resolution. Board Member Susana Dancy has volunteered to work with the manager directly on developing the database

#### Open Comments/Discussions

1) The Board discussed options for transferring the current scanned copy of “Master Declaration of Covenants, Conditions and Restrictions of Southern Village” into a modern document format. This would result in a document that is both easier to read and it would be searchable. Several options were discussed, but no decisions were made.

President Arun Kilara adjourned the meeting at approximately 7:00pm.

Next Meeting: The next SVHOA Board of Directors meeting is scheduled on Tuesday, October 24, 2017 @ 6:30pm at 101 Market Street, 1st Floor Conference Room.

A draft copy SVHOA BOD meeting minutes will be sent to the BOD via email for approval for Berkeley to publish. Once approved in this manner a copy of the approved minutes will be forwarded to Berkeley P. M. to publish for the SVHOA. Formal approval will be documented at the next SVHOA BOD meeting.