

**Southern Village Homeowners Association  
Board of Directors (SVHOA BOD) Minutes**

Christ Church, located at 800 Market Street  
Tuesday, February 20, 2018  
8:00pm to 8:15pm

Attendees

- SVHOA Board of Directors

Susana Dancy	President
John Christian	Vice President
Jerry VanSant	Treasurer
Steve White	Secretary

- Berkeley Property Management

Peggy Akers	Director of Operations
Patsy Smith	President & Field Manager

President Susana Dancy opened the Southern Village Homeowners Association Board of Directors (SVHOA BOD) meeting at approximately 8:00pm.

Meeting

- 1) The ARB was not discussed.
- 2) Susana Dancy was re-elected to the SVHOA BOD at the SVHOA AGM on Feb. 20, 2018 just prior to this meeting.
- 3) The SVHOA Board of Directors elected officers to the following positions.

Susana Dancy	President
John Christian	Vice President
Jerry VanSant	Treasurer
Steve White	Secretary

- 4) The Board set the following SVHOA 2018/2019 BOD Meeting Schedule.

BOD - Tuesday, March 20, 2018	@ 6:30pm
BOD - Tuesday, May 15, 2018	@ 6:30pm
BOD - Tuesday, July 17, 2018	@ 6:30pm
BOD - Tuesday, September 18, 2018	@ 6:30pm
BOD - Tuesday, November 20, 2018	@ 6:30pm
BOD - Tuesday, January 15, 2019	@ 6:30pm
BOD - Tuesday, February 19 2019	@ 8:00pm

Unless otherwise noted the meeting will be held at 101 Market Street, 1st Floor Conference Room.

5) The Board set the following SVHOA AGM 2019 Meeting date.

AGM - Tuesday, February 19 2019 @ 6:30pm

Unless otherwise noted the meeting will be held at Christ Church, located at 800 Market Street. The AGM Meeting will officially start a 7:00pm.

### Reports

There were no reports.

### Open Comments/Discussions

- The board continued the discussion on the need for Townhome owner and complex involvement in the management decision process. Steve will follow up with a letter to all SVHOA townhome owners requesting them to set up committees for their complexes and to identify representatives who will interact with the SVHOA.

- The board then discussed typical capital project such as roof replacement, trim vs. whole home painting, brick pointing and other related activities. Peggy Akers mentioned that document in the FAQ section of the SVHOA website titled "Can I find detailed guidance of the responsibilities for SVHOA Townhomes owners?" This document, last updated in October 2011 by the 2011 SVHOA BOD, has two sections that outline SVHOA Townhome Responsibilities and Owner Responsibilities and timelines associated with key activities. It is an interesting read and it will at a minimum help guide our thinking.

President Susana Dancy adjourned the meeting at approximately 8:15pm.

Next Meeting: The next SVHOA Board of Directors meeting is scheduled on Thursday, March 22, 2018 @ 6:30pm at 105 Market Street, Room 4.

A draft copy SVHOA BOD meeting minutes will be sent to the BOD via email for approval for Berkeley to publish. Once approved in this manner a copy of the approved minutes will be forwarded to Berkeley P. M. to publish for the SVHOA. Formal approval will be documented at the next SVHOA BOD meeting.