



**Southern Village Homeowners Association
Manager's Report
January 16, 2018**

Financials

As always, monthly financials, once approved, are posted on the community website. Next, information on the final 2018 dues has been posted on the community website. Also, all 2018 dues statements were mailed the 1st week of January. Next, Tara and Jerry continue to meet monthly to review all financials. Finally, now that the year end financials are done for 2017, Tara will send all information over to John Chung, who will start on the 2017 tax return.

Work Orders

Since the last report 1 work order was opened & 2 work orders were closed.

Landscaping

Common Areas (including Arlen Park): continue to be serviced by Ruppert Landscape. During the winter months the crew will edge and clean up all common spaces as needed. Special note, weekly mowing is not necessary and will occur when (or if) needed and if weather allows.

Townhomes & Courtyard Homes: Pyramid Landscape is continuing to visit all sites weekly and is working closely with Patsy to get some deep pruning and clean up complete yet this winter.

Ponds: the Board has selected Dragon Fly Pond Works for both remediation work and to be the new provider of month maintenance of the ponds. Remediation work will begin in the next month and pond maintenance will begin February 1st. If necessary Dragon Fly will get an extension to the city deadline of February 14th for remediation project. The current vendor, Triangle Pond Management will finish out their work during the month of January.

Street Trees: Bartlett Tree Service has started some of the stump grinding on streets where trees were removed in 2017. In total, 23 trees were removed by the city in 2017 and SVHOA will be replacing all of them by the end of February 2018.

Annual Meeting

The SVHOA annual meeting is set for Tuesday, February 20th @ 6:30pm at Christ Church. Berkeley is working with the Board to finalize the AGM meeting packet, so it can be reviewed, approved and mailed to all members 30 days before the meeting.



Board Meetings

The Board will meet on Tuesday, January 16th @ 6:30pm at 101 Market Street. The agenda for this meeting is already posted on the community website. The Board will also meet following the February AGM meeting (most likely @ 7:30pm); this will be a short organization meeting.

Website & Electronic Newsletters

Monthly (sometime more) updates are posted on the SVHOA website. Also, over 3000+ e-mails receive electronic SVHOA information. Berkeley tends to send 1-2 e-mail "blasts" out monthly.